

**Constitution  
of the  
Mu Chapter of Florida  
of the  
UPSILON PI EPSILON ASSOCIATION**

**An Honor Society in  
Computing and Information Sciences**

**Article I: Name and Objective**

1. The name of this organization shall be the **Mu Chapter of Florida** of the **Upsilon Pi Epsilon (UPE)** Association, an **honor society** in **Computing and Information Sciences (CIS)**.
2. The object of this chapter of the Association shall be the promotion of **high scholarship** and **original, creative investigation** in the various fields of the computing and information disciplines.
3. The Mu Chapter of the Association shall be located at **Florida International University (FIU)**.

**Article II: Government**

1. The Mu Chapter shall be governed by this **Constitution**, together with any applicable amendments, and by the **By-Laws** enacted to provide for more routine governmental functions.
2. By-Laws shall be adopted and amended through majority vote of active members present and voting.
3. Provisions are subordinate to the Constitution and By-Laws of the UPE Association.

**Article III: Membership**

1. This Chapter shall consist of members and honorary members.
2. Membership will involve individuals recognized for **academic achievement, reputation, and/or creative abilities**. Specifically, the membership shall include graduate, undergraduate, and former students, as well as CIS faculty at FIU, elected according to procedures defined in Article IV.
3. Honorary members shall be individuals of distinguished CIS achievement.
4. Eligibility shall not be restricted according to race, color, national origin, age, religion, disability, veteran's status, sexual orientation, or gender.
5. **Active membership** shall consist of members who satisfy fiscal and attendance requirements set forth in the By-Laws. Voting and Chapter function participation may be restricted to active members.

**Article IV: Election of Members**

1. The **minimum criteria** for eligibility of students, former students, and faculty for membership election is outlined below. The Chapter may set any limit above this minimum as a basis for eligibility:
  - A. A **graduate** student must (1) be a candidate for a CIS **graduate degree**, (2) have been enrolled as an FIU graduate student for **at least one semester**, (3) have completed at least **15** credit hours of graduate CIS courses, and (4) have a GPA of at least **3.5**.
  - B. An **undergraduate, non-transfer** student must (1) be a candidate for a CIS **undergraduate** degree, (2) have completed at least **45** credit hours, including **15** hours of CIS courses, (3) have a GPA of at least **3.0**, and (4) rank in the **top 35%** percent of CIS students in their class.
  - C. An **undergraduate, transfer** student must (1) be a candidate for a CIS **undergraduate** degree, (2) have been enrolled as an FIU undergraduate student for **at least one year** (seniors one semester), (3) have completed at least **15** credit hours of CIS courses, (4) have a GPA of at least **3.0**, and (5) rank in the **top 35%** percent of CIS students in their class.
  - D. A **faculty** member must (1) have been teaching in CIS or related field at FIU for **at least one year**, (2) have assumed responsibility for development, preparation, or presentation of **courses**, and/or **CIS research**. Ultimate eligibility will be determined by excellence in **teaching and/or research**.
  - E. A **former** student must at the time of degree completion have satisfied GPA and class rank requirements outlined in subsections (A)-(C), whichever is applicable.

- F. Current and former students, and faculty who do not qualify under subsections (A)-(E) deemed by the Membership Committee to have exceptional CIS achievements shall be eligible for election.
2. All candidates for election, qualified under Section (1), shall be reviewed by the Membership Committee, as outlined in Article V. Those reported favorably shall be proposed for election.
3. Election of candidates to membership shall be by majority vote of active members present and voting.

#### **Article V: Officers**

1. The Executive Council of the chapter shall consist of the Faculty Advisor and the following elected officers: President, Vice-President, Secretary, Treasurer, and Historian.
2. The duties of the President shall be to: (1) call and preside at all meetings, (2) appoint committees, and (3) authorize bill payments upon approval of the Executive Council.
3. The duties of the Vice-President shall be to: (1) coordinate committees, (2) enforce proper meeting conduct, and (3) perform the duties of President in their absence, and (4) assume the role of President in the case of their resignation or disability.
4. The duties of the Secretary shall be to: (1) keep records of all transactions, (2) keep meeting minutes, (3) handle chapter correspondence.
5. The duties of the Treasurer shall be to: (1) collect all dues and assessments, (2) issue notices of special assignments with assistance of the Secretary, (3) have charge of all chapter funds, and (4) pay from chapter funds bills presented against the chapter approved for payment.
6. The duties of the Historian shall be to keep a chronological account of chapter events.
7. The duties of the Faculty Advisor shall be to: (1) consult on chapter policy matters, (2) act as auditor of chapter finances, and (3) be the presiding member of the Membership Committee.
8. The duties of the Membership Committee shall be to: (1) screen students who meet scholastic eligibility requirements of the Association and (2) recommend for election those they deem qualified.
9. Termination of service shall be by resignation, submitted to and accepted by the Executive Council of the chapter. Vacancies in offices other than the President will be filled through Presidential appointment and Executive Council approval.

#### **Article VI: Ratification and Amendment**

1. This Constitution shall be ratified and immediate effective upon a majority vote of invited charter initiates and Membership Committee. It shall remain in effect until revised or amended.
2. Constitutional amendments may be proposed by any chapter member and all shall be open to further discussion upon a majority vote of active members present and voting. Upon termination of any discussion, ballots will be circulated to the entire active chapter membership with applicable commentaries and must be returned within two weeks of distribution. Votes will be tallied by the Executive Council and results made public with one week. A majority vote of the returned ballots shall be required for amendment ratification, effective immediately upon reporting of results.